

AGENDA ITEM: Regional Library Network Development**ISSUES TO COME BEFORE THE BOARD AT THIS MEETING:**

1. Consider membership applications for new member institutions to Arroyo Seco, Cascade Pacific, Gold Coast, Heartland, and Tierra del Sol Regional Library Networks.
2. Consider additional participating libraries for Arroyo Seco and Tierra del Sol Regional Library Networks.

RECOMMENDED MOTION FOR CONSIDERATION BY THE BOARD: I move that the Library of California Board approve the membership applications for the 16 potential members listed in Table A, effective immediately.

RECOMMENDED MOTION FOR CONSIDERATION BY THE BOARD: I move that the Library of California Board approve the additional participating libraries for current members as listed in Table C, effective immediately.

ISSUE 1: Consider membership applications for new member libraries.

At the November 2001 Board meeting, the Board passed a motion to accept new member applications on an ongoing basis. Following is the listing of member applications received since the last Board meeting. This represents an additional 16 members and 26 participating libraries.

Table A
New Member Applications for Consideration at the February 2002 Board Meeting

Arroyo Seco:

Alverno High School Library
St. Mel School Library

Cascade Pacific:

North State Cooperative Library System

Gold Coast:

Dunn School Library
Peabody Charter School Library

Santa Barbara Graduate Institute Library

Heartland:

California Christian College
Cortese Library
Dinuba Unified School District
Washington Intermediate School
Library
Fowler Unified School District
Sutter Middle School Library

Reedley Community College Library
Selma Unified School District
Selma High School Library
Visalia Unified School District
Golden West High School Library
Redwood High School Library
Mt. Whitney High School Library

Tierra del Sol:

Imperial County Free Library
Main Library
Calipatria Branch

Desert Shores Branch
Heber Branch
Holtville Branch
Niland Branch
Ocotillo Branch
Salton City Branch
Westmorland Branch
Loma Linda Academy Library
Murrieta Valley United School District
Murrieta Valley High School
Library
Palomar Community College District
Palomar College Library

At the November 2001 meeting, the Board considered membership applications from several of the CLSA cooperative library systems, and approved two as special library members of Golden Gateway Library Network: North Bay Cooperative Library System and the Peninsula Library System.

Criteria developed for Cooperative Library System membership, as for any special library, would be a combination of elements derived from the Act and subsequent interpretation by the State Attorney General's office:

1. Certification that the board of governance or the appropriate administrative authority has taken official action to approve network membership.
2. Certification that the local governing agency or appropriate administrative authority has agreed not to reduce funding for library services as a result of network participation.
3. Provision of a written explicit mission statement and service objectives.
4. Identification of a fixed location in California.
5. Identification of established hours of service.
6. A description of the organized collection of information and/or materials accessible for use by the library's primary clientele. Included would be a description of how the collection is characterized by its depth of subject coverage, specialized materials or services, or both, in a specific subject to the public, a segment of the public, or other libraries.
7. A description of how the library is a primary source of information and research resources related to its specific mission or the purpose of its parent organization

8. Identification of designated, onsite, paid staff for library services. At least one staff person shall have a master's degree in library or information science or a California library media teacher credential issued by the Commission on Teacher Credentialing, but equivalent graduate education or demonstrated professional experience may be substituted for this requirement.

9. Identification of the library's established funding base.

Table B Summary of Membership Criteria by CLSA System as of February 2002									
System	1	2	3	4	5	6	7	8	9
BALIS	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes
MOBAC	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes
NBCLS	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
NSCLS	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
PLS	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
SVLS	Yes	Yes	Yes	Yes	N/A	No	No	Yes	Yes

Based on these criteria, the North State Cooperative Library System application did not provide sufficient information to complete a review, and North State was asked to provide additional information to address criteria #6 and #7. The North State Council has since submitted additional information which verify that their system meet these two criteria, as shown in Table B. Staff is now recommending that North State be approved as a special library member of the Cascade Pacific Library Network.

Recommendation:

The staff has reviewed these applications and all meet membership requirements. Staff recommends the approval of these 16 members and their 26 participating libraries.

ISSUE 2: Consideration of additional participating libraries for existing members.

At the November 2001 Board meeting, the Board approved a policy that would allow for continuous approval of additional participating libraries for existing members. In Table C below are the two additional participating libraries

Table C New Participating Library Applications for Existing Members for Consideration at the February 2002 Board Meeting	
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Cascade Pacific:

Winship Middle School (Eureka City Schools)

Tierra del Sol:

Arroyo Valley High School (San Bernardino City Unified School District)

Update on Regional Library Network Mid-Year Reports

Each Regional Library Network submitted mid-year narrative and budget reports describing developmental and service accomplishments and activities for the period July 1 through December 15, 2001. Steady progress in many areas of Library of California and Regional Library Networks growth is notable in the initial review of each Regional Library Network's report. Significant accomplishments in establishing and performing the Administrative structures and processes were made in every region. All regions are providing services to their member libraries either directly or through contract with other services providers. Delivery, reference and information support services, commercial and library-produced electronic databases are among the services widely and/or universally offered.

All Regional Library Networks have web sites, and nearly all of these have undergone amazing development in the past several months. The matured sites are informative and easy to navigate. Two, soon to be three, Regional Library web sites carry a link to the 24/7 Reference Service (virtual reference service at all hours). Q&Acafe (another virtual reference service available afternoons and evenings) is available in one region. Through the activities of the Regional Library Networks reported, the Library of California becomes a reality.

Mid-year budget reports were requested and received from each regional library network. Amounts are as reported by the region, so there are potential discrepancies between amounts shown as budgeted and the actual amount of funds received by the region. One region used budget figures from its Plan of Service, and this number did not include the 4.05% decrease made by the Board when approving the final regional budget in August 2001. A summary of the Budget Reports received is attached as Exhibit A.

RELATED ISSUES TO COME BEFORE THE BOARD IN THE FUTURE:

1. Consider funding Regional Library Network operations for the upcoming fiscal year.
2. Discuss and consider additional network services and programs to be included in the Budget Change Proposal (BCP), to be submitted in Fall 2002.
3. Consider additional membership/participating library applications from institutions and/or public library jurisdictions.
4. Consider transitional issues related to regional library network services.

Relevant Committee: Support Services
Staff Liaison: Diana Paque/Cathie Helmick

Regional Library Network 2001/02 Mid-Year Budget Report, Expenditures July 1 - December 15, 2001								
Regional Library Network	18841 Administration	18842 Telecom Infrastructure	18842c Delivery	18845 Training & Continuing Ed	18846 Information & Referrals	18847 Public Awareness	Total	% Spent
Cascade Pacific	81,806	10,556	0	2,145	77,177	1,510	173,194	56%
2001-02 Budget	170,942	22,400	12,264	6,500	101,525	5,000	318,631	
Golden Gateway	108,308	25,884	0	10,125	40,361	12,900	197,578	31%
2001-02 Budget	180,500	184,832	52,650	25,000	172,500	30,000	645,482	
Sierra Valley							40,305	9%
2001-02 Budget							432,822	
Arroyo Seco	145,182	737	0	289	40	70	146,318	32%
2001-02 Budget	281,336	19,100	15,000	49,520	57,000	42,500	464,456	
Tierra del Sol	152,249	6,164	3,215	1,537	54,399	1,157	218,721	45%
2001-02 Budget	234,538	38,842	23,500	16,874	149,081	19,411	482,246	
Heartland	8,761	29,950	113,050	7,013	64,987	437	224,198	63%
2001-02 Budget	108,456	29,950	113,050	7,013	64,987	31,950	355,406	
Gold Coast	124,680	1,500	22,500	5,000	34,548	0	188,228	61%
2001-02 Budget	222,350	3,000	45,000	5,000	34,548	0	309,898	
Total Expenditures	620,986	74,791	138,765	26,109	271,512	16,074	1,188,542	
2001-02 Budget	1,198,122	298,124	261,464	109,907	579,641	128,861	3,008,941	
Regional Library Network	18841 Administration	18842 Telecom Infrastructure	18842c Delivery	18845 Training & Continuing Ed	18846 Information & Referrals	18847 Public Awareness	Total	

Regional Library Network Membership as of the February 2002 Board Meeting

	Region I: Cascade Pacific	Region II: Golden Gateway	Region III: Sierra Valley	Region IV: Arroyo Seco	Region V: Tierra del Sol	Region VI: Heartland	Region VII: Gold Coast	TOTAL
Academic								
Colleges/Universities	9	46	14	45	24	12	13	163
Participating Libraries	9	80	20	78	36	12	17	252
Public								
Library Jurisdictions	13	46	21	43	31	9	7	170
Participating Libraries	67	249	136	289	180	98	48	1067
School								
Districts/Independent	12	35	20	33	17	19	9	145
Participating Libraries	22	90	47	115	48	63	9	394
Special								
Agencies	6	20	21	15	20	11	16	109
Participating Libraries	6	23	23	22	27	11	19	131
Regional Totals	Region I:	Region II:	Region III:	Region IV:	Region V:	Region VI:	Region VII:	TOTAL
Members	40	147	76	136	92	51	45	587
Participating Libraries	104	442	226	504	291	184	93	1844